

Maryland Film Festival Projectionist

OVERVIEW

The Maryland Film Festival (MdFF) seeks a Projectionist.

Reporting to the Director of Parkway Operations, the Projectionist is responsible for maintaining excellent audio/visual presentation quality for all guests of the 3-screen Stavros Niarchos Foundation (SNF) Parkway Theatre.

The Projectionist is accountable for the basic operations of all digital projectors and audio/visual presentations of daily screenings, special presentations, event rentals, and presentations of university partner organizations.

The ideal candidate will bring substantial experience working in projection and audio/visual management with time spent in a cinema presentation environment.

Works closely with Director of Parkway Operations, Theater Manager, and Events Manager.

PRIMARY RESPONSIBILITIES:

- Input weekly feature film schedules in digital cinema servers
- Maintain clean and safe projection and audio/visual storage areas
- Provide technical support of building a/v equipment, including I.T. and projection equipment
- Schedule and perform daily theater checks, including show-by-show presentation checks by employees
- Provide technical support for special events, rentals, and programs (e.g., coordinating microphone systems, DVD or Blu-ray playback, PowerPoint presentation, digital signage displays, etc.)
- Troubleshoot, maintain, and reporting of all projection/sound equipment related issues
- Perform day-to-day operations of the projection booth, including all required paperwork
- Build digital cinema packages for special presentations
- With Event Manager, advance audio/visual production for all rental events
- Serve as primary contact for production vendors
- Other duties as assigned

QUALIFICATIONS:

The ideal candidate will have/be:

- A strong professional track record in audio/visual presentation
- Excellent written and verbal communication skills
- Proficiency in MS Office including Outlook, Word, Excel, PowerPoint, Adobe Acrobat
- Highly organized with a record as a proven multitasker capable of juggling numerous and distinct priorities and relationships with grace under pressure
- A track record working in a collaborative environment
- Experience with 35mm and 16mm film formats preferred but not required; if applicant has no experience with film the applicant should have an interest in film projection with willingness to learn

Salary and Benefits

MdFF provides a competitive salary and compensation package.

TO APPLY:

Please send cover letter, resume, one writing sample, three professional references and salary requirements to info@mdfilmfest.com. NO PHONE CALLS PLEASE.

About the Maryland Film Festival

The mission of the Maryland Film Festival (MdFF) is to bring films, filmmakers, and audiences together in a friendly, inclusive atmosphere that reflects the unique aspects of our community, while participating in and adding to the larger film dialogue across the country and across the world. Film for Everyone.

Founded in 1993 as the nonprofit Producer's Club of Maryland, MdFF owns and operates the Stavros Niarchos Foundation Parkway Theatre, a 1915 Renaissance Revival style theatre, renovated and reopened in May 2017, as well as the annual five-day Maryland Film Festival.

In the fall of 2018 MdFF adopted a five-year plan (2019-2023) to fully realize its role in Baltimore and the field as a respite for filmmakers, a world-class destination for cinema, and a stalwart advocate for the democratizing the power of story, as told through film, and expressed through each individual storyteller's voice. The SNF Parkway functions as a multi-disciplinary film, community, and education hub serving a broad cross-section of the Baltimore public and beyond. MdFF works to leverage the powerful assets of the Johns Hopkins University, Maryland Institute College of Art, and surrounding campus communities to function as a vibrant, regional nerve center for dialogue, discussion, and debate on the key issues of the day, with film as the central axis in broad public discussions. Through programming, education and community ventures, MdFF is establishing a year-round a platform for "all" voices that are reflective of the diverse population of greater Baltimore and the nation.

To achieve this new strategic vision and plan, MdFF is making a major investments in capacity building and infrastructure, including significant investments in institutional advancement and programming.

Since 2017, the SNF Parkway has welcomed more than 110,000 moviegoers and screened 800 films, from over 60 countries. MdFF has created a world-class cinema program with films from every era, regional and genres, with a focus on supporting emerging filmmakers, and offering audiences an immersive new window into the art form. Many films and events are not offered anywhere else in Baltimore. MdFF is becoming a vibrant regional nerve center – a civic commons for great film, dialogue, emerging voices and innovators.

For more information about MdFF and the SNF Parkway, visit www.mdfilmfest.com.